MOUNTING PERFINS
Charles V. Metzs

I use 8½x11 pages punched for a three ring binder. First I draw a frame around the page, 3/8 inch from the top, ½ inch from side opposite rings, 9/16 inch from the bottom, and ⅞ inch from the ring side. On the top line I put a panel 2½ inch long by ⅜ inch wide. This is for the type of page. Inside of this frame I draw 15 boxes 2⅛ inch wide by 1¾ inch high with a space 3/16 inch between them and from the frame.

Now I am ready to go at the Perfins. First I go through them and sort into alphabetical groups and then according to the types that I use. This is all the stamps with the perfs in a single line are type 1. Stamps with the Perfs in a double line are type 2. Stamps with the Perfs diagonal are type 3. Stamps with the perfs in a monogram or interlacing are type 4. All others are in type 5.

Now to mount them. First I take the stamp and qlace it in the upper corner and with a sharp pointed pencil reproduce the design with dots. Then I take the stamp and if the design is in the stamp in the proper position, that is if the design is punched in the stamp so that when the stamp is mounted tou side up the design reads from left to right, I paste it on a piece of black paper, a little larger than the stamp. Then I mount it in the box opposite the traced design. If the design is not punched properly, I make a pocket of black paper covered with cellophane and mount that opposite the traced design. Then I take a pen and ink the dots with drawing ink so that they will show plainly.

When I learn the name of the firm using tihs particular design, I print the name of the firm underneath the stamp and design.